

Fire Prevention

IN AN EMERGENCY

9-1-1

Exit first. Call from outside the building.

1 Smoke Alarms

- **Hardwired Smoke Alarms**
For buildings constructed before 1985, check your municipal regulations.
- **Log an Annual Check**
Check at least once a year and record the results in a log.
- **Replace After 10 Years**
Replace 10 years after the date of manufacture. No date? Replace immediately.
- **Carbon Monoxide**
Install a CO alarm if the building has a fuel-burning appliance or an attached garage.

2 Everyday Fire Prevention

- **Qualified Electrician**
For all electrical repairs and installations.
- **Properly Rated Cords**
Use cords suitable for high-demand appliances, such as air conditioners.
- **Power Bar with Circuit Breaker**
Use multi-outlet power bars with a built-in circuit breaker.
- **No Permanent Extension Cords**
Never use extension cords permanently. Replace them as soon as they are damaged.
- **Have Fuel-Burning Heating Inspected**
Natural gas, heating oil or other fuel: by a certified professional.
- **Wood-Burning Fireplaces**
Prohibited in Montréal.
- **Outdoor Fires**
Prohibited on the Island of Montréal unless authorized.
- **Cooking Appliances**
Regularly cleaning the range hood ducts and filter is recommended.
- **Micromobility Devices**
Keep mobility scooters, e-bikes and e-scooters out of corridors.

3 Evacuation and Emergency Planning

- **Keep Common Areas and Exits Clear**
Keep corridors, stairways, exit doors and fire hydrants clear.
- **Exits Accessible at All Times**
Ensure exit doors are unlocked, and that exit signs and lighting work properly.
- **Identify Emergency Exits**
Identify them when tenants move in and provide regular reminders.
- **Evacuation Plan**
Each unit must have access to two exits leading outdoors. Designate an outdoor meeting point.
- **Drill Twice a Year**
Conduct a drill with all occupants.
- **Utility Interruptions**
Plan for water and power outages.

4 What to Do in Case of Fire

- **Evacuate Immediately**
Head to the emergency exits and close doors behind you, if possible.
- **Check the Door Before Opening It**
Feel it with the back of your hand. If it is hot, do not open it and block the gap at the bottom.
- **If You Cannot Evacuate, Make Yourself Seen**
Signal from a window and go to a balcony as a last resort.
- **Crawl Below the Smoke**
Move on your hands and knees.
- **Go to the Meeting Point**
Then call 9-1-1.
- **Never Go Back Inside**
Not even for a pet or belongings. Tell firefighters if someone is still inside.

5 Responsibilities and Regulations

- **Inspect Exits Regularly**
Ensure that exits remain clear at all times.
- **Applicable Regulations**
Refer to the regulations in effect in your municipality.
- **Portable Fire Extinguishers**
Provide a sufficient number in accordance with applicable regulations.
- **If in Doubt**
Contact the fire department serving your municipality, agglomeration or regional county municipality.

Complete and Keep

FULL BUILDING ADDRESS	FLOOR AND UNIT NUMBER
EMERGENCY EXITS – LOCATION	SECOND WAY OUT
OUTDOOR MEETING POINT	ENTRY CODE / INTERCOM
OFF-SITE EMERGENCY CONTACT – NAME AND PHONE NUMBER	ELECTRICAL PANEL AND MAIN WATER SHUT-OFF
FIRE ALARM / SPRINKLER CONTRACTOR – 24-HOUR PHONE NUMBER	DATE OF LAST SMOKE ALARM TEST
UNITS WHERE SOMEONE MAY NEED HELP EVACUATING	